



# CARLISLE COMMUNITY SCHOOL

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**MINUTES  
CARLISLE COMMUNITY SCHOOL  
Regular Board Meeting  
Monday, June 12, 2017, 5:00 p.m.  
Carlisle Community School Board Room**

President James called to order the June school board meeting at 5:05 p.m.

Directors Present: Susan James  
Jenny Foster  
Kyle Chambers  
Art Hill

Also Present: Bryce Amos, Superintendent  
Jean Flaws, Board Secretary/Business Manager

Motion by Hill to go into closed session for superintendent evaluation, *Iowa Code §21.5(1)(i)*. Seconded by Foster. Roll Call Vote: James-Aye, Hill-Aye, Chambers-Aye, Foster-Aye.

### Closed Session

A. Superintendent Evaluation, *Iowa Code §21.5(1)(i)*

The board went into closed session at 5:05 p.m. The board ended the closed session at 6:07 p.m.

The board members took a short break and resumed the meeting at 6:12 p.m.

Motion by Hill to approve the agenda as presented. Seconded by Foster. Motion carried unanimously.

Motion by Foster to approve the minutes of the May 8 regular meeting and May 30 special meeting and public hearing. Seconded by Hill. Motion carried unanimously.

Visitors – No Visitors

Board Communication – President James received a letter of resignation from board member John Judisch, effective 11:59 p.m. May 30.

IASB Communication - None

### Updates/Information

A. K-5 Reading Assessment (FAST) – K-3 students as a building scored higher than the AEA and State averages. Kindergarten students at benchmark increased from 77% in the fall to 85% in the spring. First grade students at benchmark dropped to 70% but word segmenting and nonsense word fluency increased compared to last year's scores. Second grade students at benchmark for accuracy increased from 66% in the fall to 91% in the spring. Third grade students at benchmark for accuracy increased from 84% in the fall to 97% in the spring. Twenty-three percent of the second and third grade students are currently designated as persistently at risk (PAR) which is lower than the AEA and State averages. Those students will be placed in research-based tiered interventions in addition to undergoing weekly progress monitoring. Students considered "at risk" will be progress monitored weekly. Parents were informed of their child's scores and designations in a letter. Elementary Core Literacy and RTI teams will meet on a regular basis in 2017-2018 to improve Core literacy instruction and implement consistent, research-based routines. This completes the first year of using the FAST assessment at Hartford. Sixty-six percent of the 4<sup>th</sup> graders are adequately progressing based on the assessment. The state average is 64%. Sixty-four percent of the 5<sup>th</sup> graders are adequately progressing on this assessment which is also the state average for fifth grade. The students did

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score very high (95% to 100%) on accuracy for both grades. For the coming school year, there will be a focus on time for reading independently and the home and school connection. Time will be built into the daily schedule for fluency practice for the students. There will also be additional professional development on small group reading.

B. Core Academic Class Grades 6-12 – At the middle school for 6<sup>th</sup> – 8<sup>th</sup> grade students in the third trimester: 1) 94.2% earned an A, B or C in ELA; 2) 85.5% earned an A, B or C in science; 3) 95.7% earned an A, B or C in advanced literacy and advanced social studies and 4) 87.8% of students taking a pre-high school credit course earned an A, B or C. The number of Spanish 1 students who earned an “F” in the third trimester decreased from 6% in 2015-16 to 3%. The Middle School piloted their new grading policies, practices and procedures (GP3) which includes weighing grades 80% summative and 20% formative and testing retakes. Also implemented was a new “Students At-Risk Protocol to problem-solve and develop an action plan for top-tier students. CMS continues to use its embedded help time, WIN time. Two improvement targets for 2017-18 are ELT proficiency (addresses interventions and retakes) and Assessment Capable Learners (students reflecting, owning and goal-setting their performance). At the high school, students in ELA finished the second semester with the most A’s since the fall of 2015 and fewest F’s since last fall with only 6. Students in mathematics classes finished with the most A’s since the fall of 2015 and the fewest F’s since last spring with only 19. PLTW courses had great success with 12 A’s and 15 B’s this past school year. Students in social studies classes finished the second semester with the most B’s since last spring. The building goals for 2017-2018 are: 1) To close the achievement gap between students served with an IEP versus those not served with an IEP. 2) To decrease the number of non-proficient students by at least 50% in the core classes as measured by the ELT tracker. 3) To target parental involvement for students in the bottom 15% of their respective grade levels.

C. High School Construction Update – The high school is shut down except for the office area. The HVAC and lighting in the classrooms is moving forward. The band addition is on schedule. Asbestos was found in the old band room so that will push that part of the project back about 10 days and will cost approximately an additional \$15,000. Work will continue around the old band room. A decision was made to update the network wiring and to wire for security cameras for potential future installation.

### Business/Action Items

#### A. Approval of Superintendent’s Salary, 2017-2018

Instead of a percentage salary increase, Mr. Amos would receive the money the District puts towards his health insurance into his salary.

Motion by Hill to approve the superintendent’s salary with the understanding that the money spent on health insurance will be put towards his salary. Seconded by Chambers. Aye-James, Hill, Chambers; Nay-Foster.

Motion by Hill to approve the superintendent’s contract as noted for three years. Seconded by Foster.

Motion carried unanimously.

#### B. First Reading of Board Policy Codes 711.1, 711.2, 711.5

Board Policy Codes 711.1 and 711.2 have been updated to align the language in the policy with the language in the law and to include that the board must annually review school nutrition prices and to identify positions responsible for determining free/reduced eligibility. Code 711.5 is new and explains the District’s procedures on meal charges, payments and negative account balances.

Motion by Foster to approve the first reading of board policy codes 711.1, 711.2 and 711.5. Seconded by Hill. Motion carried unanimously.

#### C. Approval of Print Services Lease Agreement with Infomax

The District sent out an RFP for print services and received bids from five companies: MMIT, Infomax, Ricoh, Copy Systems and Marco. The District narrowed the field to two, MMIT and Infomax. Mr. Amos is

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recommending using Infomax for the District's print services for five years per the agreement at a cost of \$4,651.00 per month which is a \$3,918.00 savings per month over the current agreement with MMIT. The District will decentralize printing for 2017-2018.

Motion by Foster to approve the print services lease agreement with Infomax. Seconded by Hill. Motion carried unanimously.

#### D. Educational Service Agreement with DMACC, Concurrent Enrollment

Motion by Foster to approve the Educational Service Agreement with DMACC for concurrent enrollment. Seconded by Chambers. Motion carried unanimously.

#### E. Grandview University Student Teaching Agreement

Motion by Foster to approve the Grandview University Student Teaching Agreement. Seconded by Hill. Motion carried unanimously.

#### F. Simpson College Student Teaching Agreement

Motion by Hill to approve the Simpson College Student Teaching Agreement. Seconded by Foster. Motion carried unanimously.

#### G. Central College Student Teaching Agreement

Motion by Foster to approve the Central College Student Teaching Agreement. Seconded by Chambers. Motion carried unanimously.

#### H. Set the Date for Special Board Meeting

A special board meeting will be held to appoint a school board member to fill the vacancy due to the resignation of John Judisch.

Motion by Hill to set the date for the special board meeting for June 19 at 5:00 p.m. Seconded by Chambers. Motion carried unanimously.

#### I. New Hires for 2016-2017

- |                    |                              |                |
|--------------------|------------------------------|----------------|
| a. Josh Baxter     | HS Summer School Coordinator |                |
| b. Peyton Stephens | MS Asst Baseball             | Step 0 Group 6 |

Motion by Hill to approve the new hires for 2016-2017 as presented. Seconded by Foster. Motion carried unanimously.

#### J. Resignations for 2017-2018

- |                 |   |              |
|-----------------|---|--------------|
| a. Sarah Flaws  | MS Ass't Girls Basketball Coach               | Step Group 6 |
| b. Alicia Goetz | HS 9 <sup>th</sup> Gr. Girls Basketball Coach | Step Group 4 |

#### K. New Hires for 2017-2018

- |                    |                             |                |
|--------------------|-----------------------------|----------------|
| a. Morgan Moline   | HS Asst Cross Country Coach | Step 0 Group 4 |
| b. Quincy Griffith | HS Asst Wrestling Coach     | Step 1 Group 3 |
| c. Sarah Dudley    | Mentor                      |                |
| d. Emma George     | Mentor                      |                |
| e. Liz Beydler     | Mentor                      |                |
| f. Tony Smith      | Mentor                      |                |
| g. Coy Hupfeld     | Mentor                      |                |
| h. Jenny Powell    | Skills USA, .5 FTE          | Step 4 Group 7 |
| i. Barb Hillebrand | Skills USA .5 FTE           | Step 4 Group 7 |

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Motion by Hill to approve the resignations and new hires for 2017-2018 as presented. Seconded by Foster. Motion carried unanimously.

Motion by Foster to approve the presentation of bills in the amount of \$1,270,065.30. Seconded by Chambers. Motion carried unanimously.

Motion by Foster to approve the May, 2017 financial reports. Seconded by Hill. Motion carried unanimously.

Mr. Amos's Report

\*About 24 staff members will be attending the PLC Conference in St. Charles, MO June 14-16.

\*The elementary playground has some drainage issues that need to be addressed and a tree cut down. Mr. Polito is in the process of gathering cost estimates. It was also noted that the fence should be looked at.

\*Mr. Amos will be contacting Piper Jaffray to discuss the District's available funding for Phase II of the high school project since the extension of the sales tax did not pass this past Legislative Session.

There will be a Special Board Meeting, June 19, 2017, 5:00 p.m., Carlisle Community School Board Room. The next Regular Meeting is **July 17, 2017**, 6:00 p.m., Carlisle Community School Board Room.

**NOTE: Date change from regularly scheduled meeting**

Motion by Hill to adjourn the June board meeting. Seconded by Chambers. Motion carried unanimously. Meeting adjourned at 7:48 p.m.

Susan James, Board President

Attest: Jean Flaws, Board Secretary/Business Manager

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*These minutes will be presented for approval at the July 17 regular school board meeting.*

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